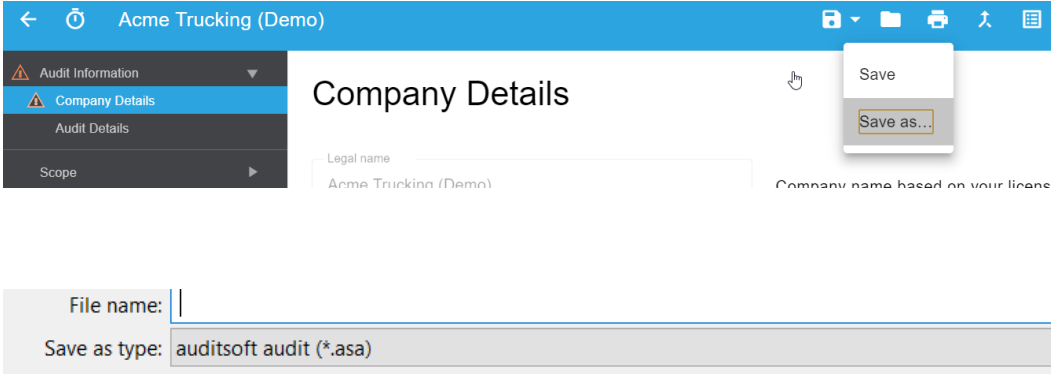


All Audits and Audit Registration Forms must be submitted to audits@amta.ca

The following documents should accompany your audit submission when applicable:

Document type	When Applicable
PDF file of the Audit	Required for all submissions. Select Submit to Association to generate the PDF.
ASA file	<p>This is the working file out of the AuditSoft Tool – required only if this is a student qualification audit or if this is a team audit.</p> <p>In AuditSoft select file>save as>and the file type should be auditsoft (*.asa)</p> 
NSC Trailer or Bus Quiz	<ul style="list-style-type: none"> • Provincial carriers, including owner/operators, who operate commercial vehicles registered for a weight of 11,794 kilograms or more who operate only within Alberta; • Federal carriers, including owner/operators, who operate commercial vehicles registered for a weight of more than 4,500 kilograms who also operate outside of Alberta (including farmers); • Carriers, including owner/operators, who operate commercial passenger vehicles with a manufacturer’s seating capacity originally designed for 11 or more persons, including the driver. <p>Can be found https://amta.ca/what-we-do/certificate-of-recognition-cor/cor-tools/ *not mandatory during the 2020 documentation only audits.</p>
Organizational Chart	Provide as an attachment if unable to embed in the audit report

Group Audit Application (Appendix H1)	If the audit includes more than 1 WCB account. This should be submitted prior to conducting your audit and approved.
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