

**The new PDIC course is now available.
Please register and submit the pre-requisite qualification paper work.**

The AMTA's Professional Driver Improvement Course looks at the issues encountered by driving professionals. This train-the-trainer course includes all necessary course material.

PDIC is a one-day course designed to sharpen a driver's skill through a structured look at experiences and problem areas shared by all drivers such as bad weather, winter roads, pressures of time and distance, etc.

This course demands professionalism. It focuses on drivers' expectations and analysis of dangerous situations; it assumes that the drivers know what they are doing before they take the course. It challenges preconceived notions and takes for granted that experienced drivers already know such things as safe following distances and speed limits.

PDIC is taught from a trucker's perspective, not that of a teacher's or passenger car driver's.

ACT ON IT – NOW

- ✓ The course for students gives drivers up to three (3) merit points that can be applied to their Alberta driving abstract.
- ✓ This course will provide experienced drivers with a fresh perspective on driving and renew their enthusiasm for the profession!

PDIC First-Time Instructor Training

One-day PDIC Instructor Course for first-time PDIC Instructors

COST: \$590+GST (Non-Members) / \$295+GST (Members)

Calgary (9am-4:30pm)

Edmonton (8am-4pm)

A Basic lunch will be provided-Please let us know of any allergies

Please register at least 7 business days before the course date to allow for processing of prerequisite papers and to review the course material. You will also be asked to "teach" one of the modules at random in front of the class to demonstrate your instructional ability.

PDIC Recertification Session

AMTA PDIC Instructors must attend a half-day recertification class every 3 years in order to maintain their Instructor Status.

COST: \$300+GST (Non-Members) / \$150+GST (Members)

Calgary (9am-1pm)

Edmonton (8am-12pm)

ALBERTA MOTOR TRANSPORT ASSOCIATION CRITERIA FOR INSTRUCTORS PROFESSIONAL DRIVING IMPROVEMENT COURSE

TO ALL NEW AND EXISTING AMTA PDIC INSTRUCTORS:

The following criteria must be met in order to retain a valid PDIC Instructor Certificate.

- ▶ Hold a valid driver's license equal to or above the license class of the driver being instructed.
For example:

- Class 1 license can instruct ALL classes of drivers;
- Class 2 can instruct Class 1 and 2 licenses;
- Class 3 can instruct Class 1, 2 and 3 licenses;
- Class 4 can instruct Class 1, 2, 3 and 4 licenses;
- Class 5 can only instruct Class 5 licenses.
Except Classes 6 or 7.

Exceptions to this rule must have the approval of the AMTA Executive Director and the AMTA Injury Reduction and Training Manager.

- ▶ Attend the one-day PDIC Instructor's Course.
- ▶ Provide a current driver's abstract (within 30 days) and submit it to AMTA with the application. The current driver's abstract must have as a minimum:
 - No more than two (2) active minor moving violations in the past two years (no more than 5 demerits);
 - No driver's license suspensions in the past three years;
 - No criminal code convictions showing on the abstract.
- ▶ To maintain AMTA Instructor status, every Instructor must instruct **at least five** PDIC courses in a **three-year window** and attend a recertification course **once every three years**.
- ▶ AMTA will maintain a record of the number of PDIC courses each instructor participates in to ensure that the instructor can maintain their AMTA Instructor status.

NEW INSTRUCTORS ONLY:

A new Instructor must possess the following qualifications to become a PDIC Instructor.

- ▶ If you have no history of teaching experience, you must show proof of having attended a Facilitator Skills course at the time of applying for PDIC Instructor Status OR prove to have sufficient experience in training adults (i.e., at least two years of in-house training at your company, professional instructor designation, teaching certificate/degree, or have AMTA certification in another AMTA program). Please note that after completing the course, the AMTA Instructor who teaches you has the right to recommend that you take the Methods of Instruction Course if he/she believes that it would be beneficial to your ability to instruct the course.

- ▶ You must have at least 1,000 hours of in-vehicle driver instruction or 100 hours of classroom instruction in an approved driver education course during the two-year period preceding the commencement of defensive driving course / professional driver improvement instruction.

I, the undersigned, have read, understand and confirm I meet all the criteria for new and existing AMTA PDIC Instructors and will comply with the regulations regarding the qualification of AMTA PDIC Instructors.

Name: (print) _____ Date: _____

Signature: _____

Application for PDIC Instructor OR PDIC Re-Certification Course

This form must be completed and returned to AMTA **prior** to the course date.
Fax: 403-243-4610 or e-mail to: kathleenb1@amta.ca

Course applying for: PDIC New Instructor Course PDIC Re-Certification Course

Course Date: _____ Location: _____

Name: _____

Home Address: _____ Postal Code: _____

Company: _____

Company address: _____ Postal Code: _____

Business Phone _____ Home Phone _____ Cell Phone _____ Fax _____

Driver's license number: _____ License Class: _____

A current driver's abstract must accompany your application.

Endorsements: _____

Professional designations: _____

Train the trainer courses:
(or years of experience training adults) _____

Courses taken (proof required):

LCV License/Hours: _____

PDIC Certificate: _____

Dangerous Goods: _____

WHMIS: _____

Air Brakes: _____

Other Courses: _____

Driver Training:

Hours in-vehicle: _____

Hours in classroom: _____

Proof of Qualifications for New Instructor Received by: _____

Method of Payment – Choose One
(Payment must be received in full prior to course date.)

Visa/MasterCard#: _____ **Expiry Date:** _____

Cardholder Name: _____

Or circle one of the following: **Cheque - Chq#:** _____ **Invoice (members only)**

****All prices are subject to GST. AMTA's GST#:106694851 RT001***

Payment Policy

New members and non-members of the AMTA must provide payment prior to the course date. Those with an established credit history with AMTA must provide payment according to the AMTA Credit Policy.

Cancellation Policy

Course fees will be refunded upon request until five (5) business days prior to the scheduled class. If a cancellation notice is received less than the five (5) business days, a cancellation fee of up to \$125.00 plus GST will be imposed. Substitutions and rescheduling are permitted within reason and upon the discretion of the AMTA.

Non-attendance or stopping payment does not constitute notice of withdrawal from a course. Refunds are available only to students who follow formal cancellation procedures before deadlines. If a student leaves a course without proper notification, the student is not considered eligible for a refund. Please allow four weeks for refund processing. If the AMTA cancels a course, a full refund of fees will be made.

Upon registration, the client acknowledges and accepts the conditions of the payment/cancellation policy. Successful participants will receive AMTA Certificate of Course Completion when payment has been received.

CONFIRMATION – the undersigned as an authorized agent of the company named above, acknowledges training has been reserved and agrees with the provision of services as described in this agreement.

Signature: _____ Print Name: _____

Position: _____